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Kathleen Lamkin is a Legal Assistant at Griesing Law, LLC.

Biography

Kathe joined the Firm in 2016 and provides assistance to Firm attorneys as needed to excel in litigation, transactional and intellectual property practice groups. She provides general office support including but not limited to generating and revising letters and other such documents, organizing and maintain hardcopy and electronic documents and coordinating the entry of attorney billable and non-billable hours. Kathe also serves as the Firm's backup receptionist. Before joining Griesing Law, Kathe worked for two AmLaw 200 firms as a Legal Secretary.